

MINUTES OF THE CLSUIAG,INC. EXECUTIVE COMMITTEE MEETING ON JANUARY 27, 2013
Juanito and Julie Campos' Residence (Union City, CA)

ATTENDANCE:

Rob Bugawan	Juanito Campos
Julia M. Campos	Rodrigo Dioso
Floro Gutierrez	Zenaida O. Gutierrez
Loretta S. Malonzo	Opry Malonzo
Beulah A. Pascual	Val Pascual
Ray Peralta	Johnny Raniel
Joselito Viray	Norma B. Viray

CALL TO ORDER: **President Juanito Campos** warmly welcomed everyone and called the meeting to order at 1:15 p.m.

READING AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING: The Chair asked the Secretary to read the minutes of the previous meeting (December 2, 2012). The **Secretary** suggested that instead of reading the minutes, the members read silently the minutes and bring out any corrections or necessary changes. **Mr. Val Pascual** moved, seconded by **Ms. Loretta S. Malonzo** that the minutes of the previous meeting be approved. **APPROVED.**

The **Secretary** read the minutes of the Board of Directors meeting on December 15, 2012. **Engr. Norma B. Viray** moved, seconded by Engr. Rob Bugawan to affirm and acknowledge the minutes of the Board of Directors meeting on December 15, 2012. **APPROVED.**

TREASURER'S REPORT: **Engr. Norma B. Viray** reported that to date, the association has the following account balances at the Wells Fargo Bank:

Checking Account	\$ 4,637.38
Business Market Rate Savings	\$ 22,272.94
Time Account (CD)	10,381.13
Total	<u>\$ 38,291.45</u>

She also reported that she will open another Certificate of Deposit (CD) of \$20,000.00 with her and replace former CLSUIAG,INC. President Rodrigo Dioso with current President Juanito Campos, as signatories. **Treasurer Viray** also asked authorization to issue a check of \$900.00 to the CLSUAAI for our association's three scholars for the school year 2013-2014.

Engr. Dioso moved, seconded by **Engr. Rob Bugawan** that the Treasurer be authorized to issue the \$900.00 check. **APPROVED.**

Engr. Johnny Raniel voiced out the opinion that CLSUIAG,INC. may need the services of a Certified Public Accountant to make sure that our accounting practices and filing of required

forms, including tax returns are done right from the beginning. **Mr. Ray Peralta** acknowledged the importance of a CPA's expertise but mentioned that it will be expensive for a young organization such as ours to get a CPA's service. He believes all of us have little, but ample accounting knowledge to prepare and file necessary reports to the IRS.

Engr. Dioso suggested that **Mr. Peralta**, being a Certified Tax Preparer, be in charge for the filing of the association's tax returns and assist our Treasurer on reports related to taxes. The **Chair** asked **Mr. Peralta** to assume this responsibility which the latter graciously accepted.

Mr. Val Pascual moved, seconded by **Ms. Malonzo** that the Treasurer's Report be accepted.

APPROVED.

MEMBERSHIP COMMITTEE REPORT: **Engr. Dioso** reported that he has started campaigning for members to pay their annual membership fee of \$10 and encouraged them to become life members by paying \$100 (less the amount already paid earlier), e.g. a three-year currently paid member needs to pay only \$70.

On the venue for the next meeting which was approved to be in Southern California, he has already coordinated with the three directors there (**Directors Annie Arcinue Silva, Nenita G. Perez, and Gloria A. De Vera**). The meeting is planned to be in the residence of **Dr. Leo Sicat** and the exact date is still being finalized.

NEWSLETTER COMMITTEE: **Co-Chairs Rob Bugawan** and **Floro Gutierrez** rendered a brief report. **Engr. Bugawan** reported that he has invited the general membership from time to time to browse our website for news updates. He also encouraged members to share news of general interest, and for those engaged in business to place their ads. **Mr. Gutierrez** reported that the Editorial Team will work on the February 2013 issue of the **CLSUIAG,INC. Newsletter**, in the next few days and expects this to be released on February 8.

OTHER BUSINESS:

1. **Valentine's Fundraising Party:** After a lengthy discussion the Executive Committee agreed to the following:
 - Date: May 18, 2013
 - *Ticket Donation: \$30.00 each. Tickets to be prepared by **Engr. Dioso**
 - Venue: **President Campos** and **Engr. Bugawan** will be in charge of finding a decent and reasonably priced facility.
 - Party Type: Hawaiian Night
 - DJ : **Danny Ignacio**
 - Overall Coordinator : **Other Events Chair & Regional VP Lorie S. Malonzo**
 - TICKETS WILL BE DISTRIBUTED DURING THE MARCH MEETING.

2. **Change of Address: Mr. Floro Gutierrez**, moved, seconded by **Engr. Norma B. Viray** that the official address of the association be changed to 4524 Elwell Court, P.O. Box 582713, Elk Grove, CA 95758. **APPROVED.**

ADJOURNMENT: Meeting was adjourned at 3:10 p.m.

Recorded By:

*Floro Gutierrez, Director and
Board Secretary*